

Report of East North East Area Leader

Report to Inner East Area Committee

Date: 22nd March 2012

Subject: Area Committee Forward Plan 2012/13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Killingbeck & Seacroft, Gipton & Harehills, Burmantofts & Richmond Hill		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides members with an update of the reports expected to be presented during the 2012/13 municipal year.
2. It also provides members with a plan of how the meetings are suggested to be themed across the year to try and engage with more people.

Recommendations

3. It is recommended that members approve the forward plan contents for the Inner East Area Committee 2012/13.

1 Purpose of this report

- 1.1 This report provides members with an update of the reports expected to be presented during the 2012/13 municipal year.
- 1.2 It also provides members with a plan of how the meetings are suggested to be themed across the year to try and engage with more people.

2 Background information

- 2.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C) and are updated annually and presented to each of the 10 Committees.
- 2.2 The purpose of the forward plan is to aid the Area Committee in carrying out its delegated functions and provide an annual timetable for reporting on the various functions that the Committee are responsible for.

3 Main issues

- 3.1 In order to inspire greater community engagement with the Area Committee, meetings for 2012/13 have been themed to cover the areas of Community Safety, Young People, Health, Greenspace, Housing and Jobs and Skills/Business.
- 3.2 These themes incorporate all reports that come to the Area Committee on a regular cycle and also give the option of additional reports to be included as members feel necessary under the theme headings.
- 3.3 During the course of the year some reports will have to be deferred for various reasons. Whilst every attempt will be made to prevent this from happening external factors are sometimes insurmountable. Similarly there will be additional reports relating to topics of interest to the Area Committee which will be added on the agenda during the course of the year.
- 3.4 The forward plan of reports that the Area Committee can expect to see presented for 2012/13 can be found at appendix 1.
- 3.5 It is requested that the Area Committee note the timetable of reports and highlight any additional reports on matters of interest that they wish to see.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The meetings have now been themed in order to try and increase the amount of engagement with local people meaning people can attend when the Area Committee is discussing a subject that they are interested in.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All meetings will be organised in accordance with Leeds City Council's Equality policy and will be accessible to all members of the community.

4.3 Council policies and City Priorities

4.3.1 The themes will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and value for money

4.4.1 By themeing the Area Committee meetings this will reduce the number of meetings officers from different areas will need to attend and therefore be the best use of resources.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

4.6 Risk Management

4.6.1 Not applicable under this section.

5 Conclusions

5.1 The Inner East Area Committee will be themed as outlined and reports accepted as per the schedule.

5.2 Whilst every effort will be taken to adhere to the schedule reports may need to be reassigned due to external influences.

6 Recommendations

6.1 It is recommended that members approve the forward plan contents for the Inner East Area Committee 2012/13.

7 Background documents¹

7.1 Area Committee Roles 2012/13

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.